



ADIS/CIR-70/2026-2027

12/06/2026

## **COLLECTION OF GRADE 12 MARKSHEET** **(ACADEMIC YEAR 2025-2026)**

Dear Parent,

This is to inform all students of **Grade 12 (Academic Year 2025–26)** that the original mark sheet, Transfer Certificate & Class Photographs are ready for collection.

The documents can be collected from the school office on the following dates and timings:

**Saturday, 13 June 2026:** 8:30 a.m. to 11:45 a.m.

**Tuesday, 16 June 2026:** During regular school working hours.

Please note that **Monday, 15 June 2026, will be a holiday**, and therefore mark sheets will not be issued on that day.

Students with any outstanding fee dues are requested to clear the pending amount before collecting the mark sheet. Mark sheets will not be issued until all fee dues have been settled.

Students are requested to collect their mark sheets on the above-mentioned dates.

If someone else is collecting the document on behalf of a student, they should carry a duly signed authorization letter and a copy of their identification document.

Regards,

ADIS