



REQUEST FOR TRANSFER CERTIFICATE

The Principal
Abu Dhabi Indian School.

Academic Year.....
G.R.No.:
Esis No.:

Dear Sir,

Enclosed are copies of **Emirates ID, Passport of the student with valid visa page & residence electricity bill.** Kindly issue transfer certificate to my son/daughter _____ of Class _____ Div. _____

Student details:

- Nationality: _____ Religion: _____
- Emirates ID No. _____ Validity: _____
- Visa (U.I.D) No _____ Validity: _____
- Passport No: ____ Validity: _____
- Premises Id: (10 Digit No. given in Electricity Bill) _____
- Date of Birth _____ Place of Birth _____
- Father's Name: _____
- Mother's Name: _____
- Sponsor's Profession (Father /Mother) _____

I am transferring my ward from your school to

- _____ in Abu Dhabi Zone (N.O.C from school enclosed)
- _____ Emirate of U.A.E.
- _____ in India/ (Name the country) _____

Last of date of attendance: _____



Reason for Leaving _____

Certificates requested

- Bonafide (Only for Grade 10 & 12)
- School Marksheet Academic Year.....
- ADEC Report Card Academic Year.....

Yours faithfully,

Name & Signature of the Parent _____ Date: _____

Mobile No _____ Work Tel _____ Res. Tel. _____

Email id _____

Residence Details: Flat No.: _____ Building Name: _____

Street Name: _____

FOR OFFICE USE

Departmental Clearance	Remarks	Signature & Date
Library		
Fees paid till :	Receipt No.: _____ Date: _____	
Year of passing:	T.C.No.: _____	

T. C. issued and caution money of AED _____ /- may be refunded.

Principal