



# ABUDHABI INDIAN SCHOOL STUDENT BEHAVIOUR POLICY

| <b>STUDENT BEHAVIOUR POLICY</b>          |   |
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| <b>Name of Policy</b>                    | : <b>Student Behaviour Policy</b>   |
| <b>Article No</b>                        | : <b>55</b>   |
| <b>Purpose of Policy</b>                 | : <b>To inform students and staff of the behaviour it expects of its students</b> |
| <b>Approval for this Policy given by</b> | : <b>Principal</b>  |
| <b>Responsibility for its update</b>     | : <b>Principal</b>  |
| <b>Policy applies to</b>                 | : <b>To all students at Abu Dhabi Indian School</b>                               |
| <b>Date of Approval</b>                  | : <b>10-10-2013</b>   |
| <b>Proposed Date of Review</b>           | : <b>01-01-2019</b>   |
| <b>Principal's Signature</b>             | :   |

# STUDENT BEHAVIOUR POLICY FOR ABUDHABI INDIAN SCHOOL

## INTRODUCTION

Abu Dhabi Indian School is a large community of staff and students and a microcosm of Indian society as a whole. We work, study and live alongside colleagues from all walks of life, from different educational and cultural backgrounds, with different beliefs and from different countries.

Students and staff of the school, visitors and members of the local community all have the right to be treated with respect and dignity. We have a long-standing commitment to equality, diversity, social inclusion and mobility. We see these as central to our success in building an inclusive and welcoming culture for all. We will not tolerate discrimination, harassment or bullying by students or any anti-social or criminal behavior which can damage and disrupt the lives of other students, staff or other members of the community or bring the school into disrepute.

Our Equality, Diversity and Inclusion Policy states that:

“We expect our students to be considerate of others during their time at the school. Fellow students, staff and visitors should be valued and treated with respect.....a key part of the student experience is to collaborate with a diverse range of people. This will provide invaluable understanding of other’s culture, background, outlook and experiences in readiness for the world of work.”

We have a duty to eliminate unlawful discrimination, harassment and victimization on the basis of the following protected characteristics:

- Age
- Disability
- Race
- Religion or Belief
- Sex (Gender)

## PRINCIPLES

In order to enable effective teaching and learning to take place, positive behavior in all aspects of school life is necessary. The school seeks to create a safe, caring, inclusive and learning environment by:

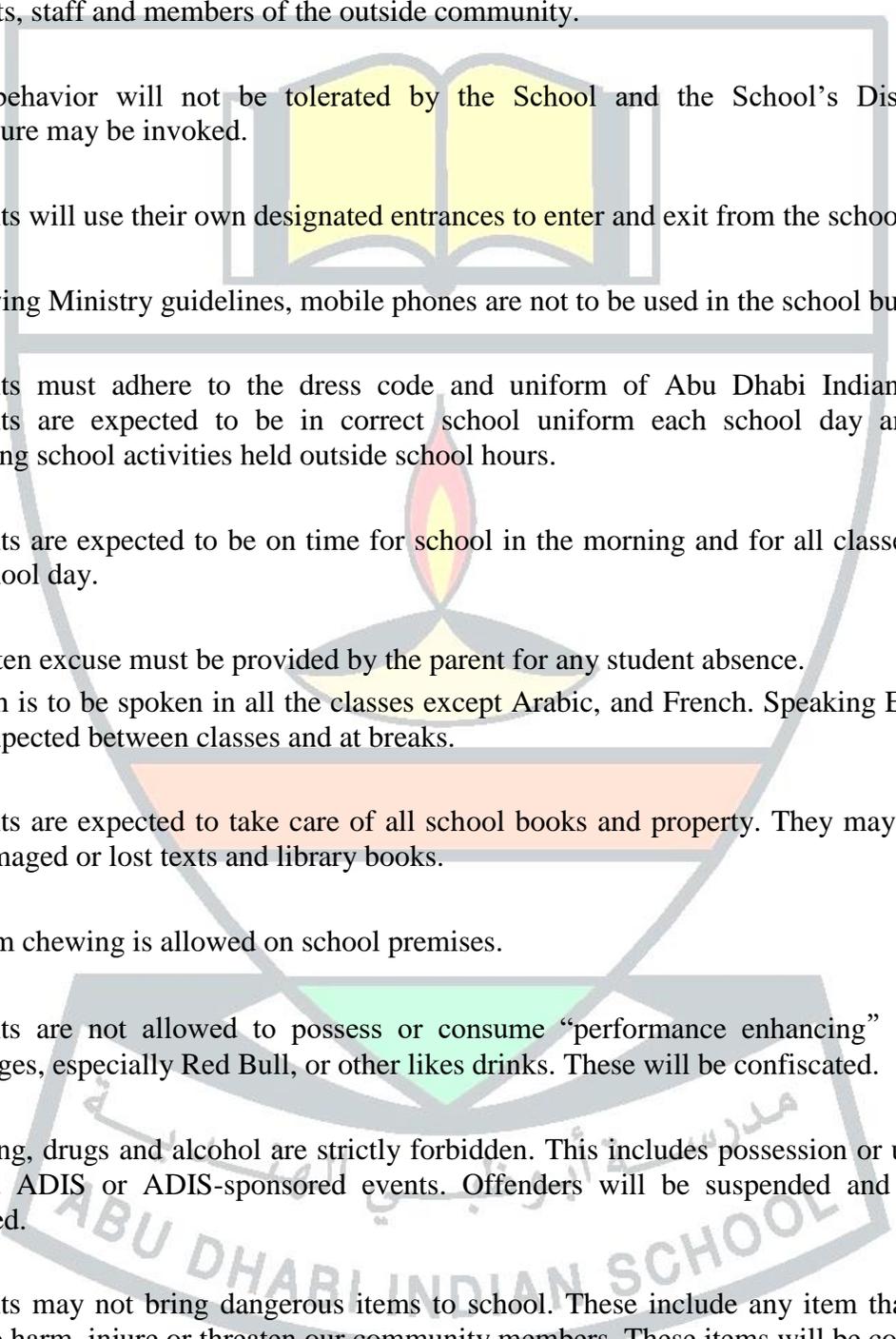
- Promoting positive behavior and discipline;
- Promoting a culture of praise and encouragement, along with a strong work ethic to ensure that students can be creative, responsible and independent learners with enthusiasm for knowledge;
- Nurturing self-esteem, self-discipline, proper regard for authority and positive relationships based on mutual respect;

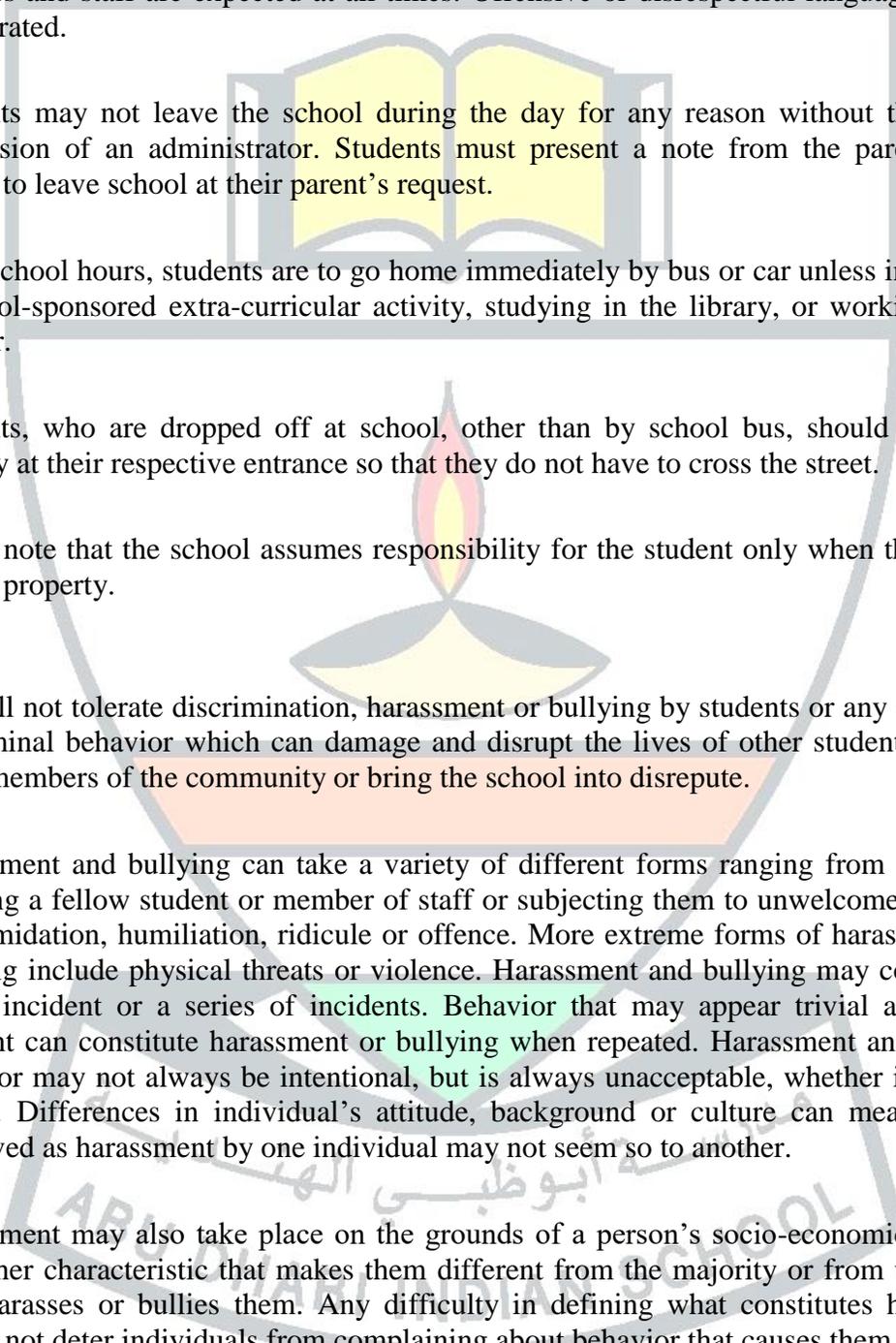
- Balancing collective and individual needs;
- Promoting courtesy, considerate behavior and tolerance for all;
- Providing a safe environment; free from bullying, violence and any form of harassment, in which teachers can teach and students can learn without disruption;
- Responding firmly, consistently and fairly to all unacceptable behavior;
- Recognizing that good standards of behavior will be rewarded.

## **POLICY**

The purpose of this policy is to ensure the safety of students and staff and to provide guidance on the immediate actions to take under certain incidents affecting students. The policy is based on the principle of ‘acceptable behavior’, with rules to ensure safety and a spirit of co-operation within a large community.

- Students shall be responsible and accountable for their behavior and conduct:
  - While involved in school-sponsored or related activities;
  - While on school property;
  - During any recess or lunch periods on or off school property;
  - While travelling to and from school; and
  - Beyond the hours of school operation if the behavior or conduct detrimentally affects the welfare of individual students or the governance, climate, or efficiency of the school.
- Students shall show respect for:
  - School authority;
  - Others and their property;
  - Ethnic, racial, religious, and gender differences;
  - School attendance and punctuality;
  - Work habits, assignments and homework;
  - School property;
  - Textbooks and equipment;
  - Fire alarms and safety equipment; and
  - Policies relating to smoking, alcohol, drugs and inhalants.
- Students are expected to observe all rules and regulations of the College and to accept that the College will institute disciplinary procedures if they are in breach of any rules and/or regulations. The rules apply whether a student is using College premises or is representing the College or using external facilities as part of their course.

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- Students will be made aware of this policy, through tutorials, which will commit them to abide by these policies throughout their time in school.
  - All students are expected to behave in a courteous and respectful manner to fellow students, staff and members of the outside community.
  - Poor behavior will not be tolerated by the School and the School's Disciplinary Procedure may be invoked.
  - Students will use their own designated entrances to enter and exit from the school.
  - Following Ministry guidelines, mobile phones are not to be used in the school building.
  - Students must adhere to the dress code and uniform of Abu Dhabi Indian School. Students are expected to be in correct school uniform each school day and while attending school activities held outside school hours.
  - Students are expected to be on time for school in the morning and for all classes during the school day.
  - A written excuse must be provided by the parent for any student absence.
  - English is to be spoken in all the classes except Arabic, and French. Speaking English is also expected between classes and at breaks.
  - Students are expected to take care of all school books and property. They may be fined for damaged or lost texts and library books.
  - No gum chewing is allowed on school premises.
  - Students are not allowed to possess or consume "performance enhancing" food or beverages, especially Red Bull, or other like drinks. These will be confiscated.
  - Smoking, drugs and alcohol are strictly forbidden. This includes possession or use, in or around ADIS or ADIS-sponsored events. Offenders will be suspended and possibly expelled.
  - Students may not bring dangerous items to school. These include any item that can be used to harm, injure or threaten our community members. These items will be confiscated and parents may be called. Appropriate disciplinary action will result.
  - Students must have teacher approval in the form of a pass when out of class.

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- Fighting of any kind is not allowed in or around ADIS or at any ADIS sponsored events. Infractions may result in suspension. ADIS also does not allow play fighting.
  - Mutual courtesy and respect between students as well as absolute respect for ADIS teachers and staff are expected at all times. Offensive or disrespectful language will not be tolerated.
  - Students may not leave the school during the day for any reason without the written permission of an administrator. Students must present a note from the parents when asking to leave school at their parent's request.
  - After school hours, students are to go home immediately by bus or car unless involved in a school-sponsored extra-curricular activity, studying in the library, or working with a teacher.
  - Students, who are dropped off at school, other than by school bus, should be let off directly at their respective entrance so that they do not have to cross the street.
  - Please note that the school assumes responsibility for the student only when they are on school property.
  - We will not tolerate discrimination, harassment or bullying by students or any anti-social or criminal behavior which can damage and disrupt the lives of other students, staff or other members of the community or bring the school into disrepute.
  - Harassment and bullying can take a variety of different forms ranging from repeatedly ignoring a fellow student or member of staff or subjecting them to unwelcome attention, to intimidation, humiliation, ridicule or offence. More extreme forms of harassment and bullying include physical threats or violence. Harassment and bullying may consist of a single incident or a series of incidents. Behavior that may appear trivial as a single incident can constitute harassment or bullying when repeated. Harassment and bullying behavior may not always be intentional, but is always unacceptable, whether intentional or not. Differences in individual's attitude, background or culture can mean what is perceived as harassment by one individual may not seem so to another.
  - Harassment may also take place on the grounds of a person's socio-economic status or any other characteristic that makes them different from the majority or from the person who harasses or bullies them. Any difficulty in defining what constitutes harassment should not deter individuals from complaining about behavior that causes them distress.
  - The over-riding principles in dealing with allegations or concerns of harassment are that they must be taken seriously, considered carefully and addressed speedily and, where possible, in confidence.

➤ Failure to meet the expectations for behavior and conduct shall result in some or all of the following consequences:

- Problem solving, monitoring or reviewing behavior expectation with student and reprimand;
- Parental involvement;
- Temporary removal of privileges;
- Temporary exclusion of student from class;
- In-school suspension;
- Behavior contract with student,
- Restitution for property damage to an individual or board;
- Involvement of police; and
- Expulsion from school.

➤ Teachers try to discuss and help students with a poor behavior. However, if students don't adhere to the school rules, the student's case is transferred to the Section Supervisor who tries to work with the Headmaster/Headmistress to find out the appropriate solution. Then the Principal will be notified.

➤ In case students get three consecutive warnings, parents are invited in to discuss the student's problem with the Section Supervisor, Headmaster/Headmistress, Vice Principal or the Principal according to the severity of the case.

➤ The School will evaluate and monitor this policy through the Supervisors, Headmasters, Headmistresses and the Vice Principal. The School may choose to collect evidence of parental opinion through questionnaires, etc., and will act on this evidence as appropriate.

